



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
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November 17, 2021

To: File

Re: Board of Awards, Wednesday, November 17, 2021

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
T. Nolan, Superintendent of Public Services
D. Day, Superintendent of Public Utilities
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

"Purchase Indeco HP1800FS Hydraulic Breaker Attachment for John Deere Backhoe – Highway Dept." Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to WI Clark Company, to purchase the subject item at a total cost of \$23,200.00. Mr. Volpe informed the Board that, along with the requisition, the Highway Dept. included a sole source justification for WI Clark to provide this item. Mr. Volpe stated that the sole source justification indicated that the Indeco breaker was designed specifically to work with the John Deere backhoe. Mr. Volpe noted that he received an email from Indeco, dated September 14, 2021, which confirmed WI Clark Company as their only authorized dealer for the Connecticut territory. Mr. Nolan moved to award the requisitioned item to WI Clark Company as a sole source. Mr. St. Hilaire seconded the motion. Mr. Nolan noted that, in his research, he was unable to locate any other alternate products that would work for this application. The motion was then carried unanimously.

Bid #10-21-22-02 "Ornamental Street Lights" Mr. Volpe reported that this was a unit price bid for items to be purchased as required for a one-year period. Mr. Volpe stated that F&M Electric Supply submitted the only bid. Mr. Volpe noted that F&M Electric was the incumbent supplier of these items, and that their bid prices were relatively close to their previously awarded bid prices. Mr. Volpe stated that F&M Electric did note that their bid prices would only be valid until December 31, 2021. Mr. Nolan moved to award the bid to F&M Electric Supply. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Bid #10-21-22-01 "Plow Blades & Related Hardware – Highway Dept." Mr. Volpe reported that this was a unit price bid for items to be purchased as required for the 2021 – 2022 winter season. Mr. Volpe stated that four bids were received. Mr. Volpe informed the Board that one of the bidders, Glenco Supply, contacted him and advised that they had

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made a pricing error on bid item #2 and asked that the item not be considered for award. Mr. Volpe noted that Glenco's price on that item was considerably lower than the other bids received. Mr. Nolan then moved to award the bid to East Coast Sign & Supply and Eastern Wear Parts, low bidder by item, with the option to go to the other bidder should product availability be an issue. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

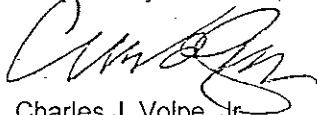
Bid #10-21-22-03 "Mason Materials & Miscellaneous Drainage Repair Items – Public Works Dept." Mr. Volpe reported that this was a unit price bid for items to be purchased as required for a one-year period. Mr. Volpe stated that two bids were received. Mr. Volpe stated that O&G Industries bid on all the required items and Stone Construction only bid on the mason sand. Mr. Volpe noted that Stone Construction's bid on the mason sand was low, but that they had a minimum order quantity of 22 tons. Mr. Nolan moved to award the bid to O&G Industries and Stone Construction for items to be purchase as required. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Purchase Tires & Related Services – Equipment Maintenance Dept." Mr. Volpe reported that the City of Danbury had previously issued a purchase order to Belardinelli Tire Company, to purchase the subject items on an as required basis, in an amount not to exceed \$15,000.00. Mr. Volpe informed the Board that the purchase order was issued to Belardinelli Tire Company based upon their current State of CT contract award for tires and the City of Danbury bid award for tire services. Mr. Volpe stated that the Equipment Maintenance Dept. had now submitted a request to amend the existing purchase order by an additional \$5,000.00. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to award the purchase of tires per the State contract and related services per the City's bid to Belardinelli Tire Company. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Engineering Services – West Lake High Service Pumping Station Modifications – Design & Bidding Phases – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a proposal from Tata & Howard, dated October 28, 2021, to have the subject work performed in the proposed budget amount of \$39,000.00. Mr. Volpe informed the Board that Tata & Howard proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the proposed work to Tata & Howard as per their on-call services contract with the City of Danbury. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:12 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Cavo
J: Giegler
A. Iadarola
S. Kaminski
N. Wagner